

Employment Opportunity

## Intern position – Renewables in Remote Communities Analyst

### Position Overview

The Pembina Institute is seeking a highly motivated person to join its Renewables in Remote Communities team, to conduct research and analysis and to support the planning of our upcoming 2024 Renewables in Remote Community conference. This position would advance our ongoing work on diesel reduction and supporting the broad advancement of Indigenous leadership in the clean energy transition occurring in remote communities across Canada.

### Why the Pembina Institute?

The Pembina Institute is a national non-partisan think tank that advocates for strong, effective policies to support Canada's clean energy future. Through research, consulting and convening, we employ multi-faceted and highly collaborative approaches to reduce the environmental impacts of energy production and use.

Our people are passionate about sustainability and dedicated to enabling positive social change. Our organizational culture encourages creativity and collaboration, and we offer a flexible and fast-paced work environment that rewards honest character, personal initiative and innovation. The successful candidate will join our dynamic team of nationally recognized professionals working on delivering clean energy solutions into the hands of Canada's decision makers and key influencers.

### Internship Terms

This position is anticipated to **start July 1 for a minimum six-month term**. The successful candidate will report to the Manager, Renewables in Remote Communities program with support from a senior analyst.

### Roles and Responsibilities

- Conducting detailed analysis and research related to clean energy projects and the reduction of diesel fuel consumption in remote Indigenous communities across Canada, for renewable power, renewable heat and energy efficiency projects.
- Data gathering and analysis of clean energy projects developed in remote communities
- Supporting the development of high-quality project deliverables, including reports, presentations, and Excel models

- Supporting the program manager in planning the Renewables in Remote Communities 2024 conference, including budgeting, co-ordinating with event manager, preparing materials for sharing with external stakeholders, and logistics.

This full-time (40 hours per week) position will be based out of our Vancouver, Calgary, Edmonton, Toronto or Ottawa office and may require some travel. In addition, consideration will be given to candidates who identify as First Nation, Metis or Inuit and who live in northern or remote communities and require a flexible work location.

## Skills and Qualifications

Candidates must clearly reflect the following skills and experience in their application:

- Completion of an undergraduate degree in energy/environmental science, engineering or science. Other fields (e.g. social sciences, communications) will be considered too.
- Able to conduct quantitative and qualitative technical research in the area of energy and environment policy
- Strong Excel skills – quantification, data compilation, analysis, organizing large amounts of data
- Excellent organizational and information collection skills

In addition, the candidate must:

- Not currently be enrolled in school
- Be a Canadian citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act
- Be legally entitled to work according to the relevant provincial/territorial legislation and regulations

## Other Valuable Qualifications

- General knowledge of the challenges and opportunities associated with energy, environmental and climate policy
- Strong interpersonal skills and ability to work with a wide array of stakeholders
- Excellent communication (oral and written)
- Self-motivated and results oriented, with the ability to take initiative
- Work or educational experience on climate and energy related matters
- Demonstrated commitment to sustainability and social change through educational, professional, and volunteer experiences

## Compensation and Benefits

The salary rate for this position is \$20/hour – competitive for an youth employment in the environmental non-profit sector.

The Pembina Institute provides training and development opportunities, flexible hours and a hybrid work environment as well as vacation pay out at 4% of earnings with each pay check.

## To Apply

To apply, please click [here](#). Applications will be accepted until 11:59 p.m. MT on Wednesday, May 31, 2023. We **encourage you to apply early** as we will be interviewing and recruiting on a rolling basis.

*The Pembina Institute is an equal opportunity employer, and we welcome applications from Indigenous People and other racially visible people, persons with disabilities and women in occupations or positions where they are under-represented. If you are a member of one of these equity seeking groups, you are encouraged to self-identify on your application form, covering letter or resume. We thank all applicants for their interest but only those selected for an interview will be contacted.*