

Employment Opportunity

## Internship Placement – Analyst, B.C.

### Position Overview

The Pembina Institute is seeking a highly motivated intern to join its B.C. team to support research and development to help advance the process of delivering deep energy retrofits to B.C. The successful candidate will participate in ongoing research into policy and finance design to support acceleration of deep retrofits and help develop and deliver online workshops to support up to six retrofit design teams participating in the Reframed Initiative's retrofit design lab. This is a two-month summer internship contract, with possibility of extension up to a year. The ideal candidate has a strong work ethic, is self-driven, and works well in a team and independently.

### Why now?

With flooding and wildfires on the rise, the negative effects of human-caused climate change are being felt here and now across British Columbia. To reduce our carbon pollution and meet our Paris commitments we will need to decarbonize the building sector by 2050. To achieve this, we must retrofit about 3% of our buildings each year: 30,000 homes, three million square metres of commercial and institutional space, and one million square metres of apartments. We also must transform the construction industry to make the niche the norm: by 2030, we must ensure that all new projects are high-performance buildings.

Are you excited to lead the charge in developing new business models and public policies to transform how we design, build, operate and refurbish the spaces where we play, work and live? We need smart and creative people who can work with governments, industry and the non-government sector to successfully find solutions in these interesting and dynamic times.

### Why the Pembina Institute?

The Pembina Institute is a national non-partisan think tank that advocates for strong, effective policies to support Canada's clean energy transition. Through research, consulting and convening, we employ multi-faceted and highly collaborative approaches to change to reduce the environmental impacts of energy production and use.

Our people are passionate about sustainability and dedicated to enabling positive social change. Our organizational culture encourages creativity and collaboration, and we offer a flexible and fast-paced work environment that rewards honest character, personal initiative

and innovation. The successful candidate will join our dynamic team of nationally recognized professionals working on delivering clean energy solutions into the hands of Canada's decision-makers and key influencers.

## Our core values

Climate change threatens everyone. We must come together to evolve how energy is created and consumed through solutions based on equity, curiosity, evidence-based thinking and practicality.

## Roles and Responsibilities

- Develop and support delivery of stakeholder engagement events delivered online (in person if pandemic restrictions relax)
- Support the development of high-quality project deliverables, including reports, presentations, and Excel models
- Conduct high-quality literature research
- Conduct thorough technical, quantitative, and qualitative analyses

Based on intern's interest areas and capacity, more specific work areas could include:

- Develop and support implementation of strong public policy to support public discourse and action on environmental, climate and energy solutions
- Conduct thorough technical, quantitative and qualitative analyses of solutions
- Create high-quality project deliverables, including reports, presentations, briefing notes and funding proposals

## Essential Skills and Qualifications

Candidates must clearly reflect, with examples, the following skills and experiences in their application. Candidates may also wish to provide examples of additional qualifications and describe how they would apply these in a role at the Pembina Institute.

- Engaged in one or more of the following fields of academic study: engineering, sciences, economics, policy, environmental studies. Other fields (e.g. social sciences, communications) will be considered too.
- Knowledge of the challenges and opportunities with energy, environmental and climate policy with respect to existing buildings
- Demonstrated commitment to sustainability and social change through educational, professional, and volunteer experiences
- Strong interpersonal skills and ability to work with a wide array of stakeholders
- Ability to communicate complex technical matters in plain language (oral and written)
- Self-motivated and results oriented, with the ability to take initiative

## Other Valuable Qualifications

- Experience with developing and hosting stakeholder engagement and online events
- Familiarity with energy conservation measures for residential buildings, real estate assessment practices, development practices
- Prior experience with energy and/or environmental policy advocacy and regulatory reform for environmental protection in the energy sector
- Direct experience in developing or implementing B.C. and/or federal environmental policy and regulation
- Direct experience in policy decision-making
- Experience in facilitation and/or in chairing meetings and group processes

## Compensation and Benefits

The wage for a full-time (40 hours a week) internship positions is \$20/ hour for 16 to 52 weeks, depending on funding availability.

## Eligibility Requirements

Eligible applicants must:

- Be aged 30 or under and a Canadian citizen, permanent resident or hold refugee status in Canada.
- Have a post-secondary accomplishment (some exceptions apply)

## To Apply

Email your cover letter and resume to [careers@pembina.org](mailto:careers@pembina.org). Please ensure the following:

- Subject line includes “InternAnalyst” and your last name
- Cover letter (max. two pages)
- Resume outlines your relevant skills, education and experience
- Cover letter and resume are saved as one PDF document using the naming convention lastnamefirstletter-application-position-year.pdf (example: smithm-application-InternAnalyst-2021.pdf)

**Application deadline:** 11:59 p.m. on Sunday, July 25, 2021.

*The Pembina Institute is an equal opportunity employer.*

*We thank all applicants for their interest but only those selected for an interview will be contacted.*